**CIVITAS PARTICIPATION CONTRACT & PERMISSION TO APPLY**

As members and ambassadors of Academia CIVITAS, students are expected to conduct themselves in a mature and respectful manner at all times and in all situations both on and off campus. CIVITAS students must demonstrate the following scholarly behaviors in all of their classes and learning experiences:

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| --- | --- |
| 1. Be courteous. | 1. Respect other people’s ideas and opinions. |
| 1. Help create a clean and positive community environment. | 1. Have exemplary attendance. |
| 1. Come to class on time and prepared with all appropriate materials. | 1. Participate during in class and out of school learning experiences. |
| 1. Work cooperatively with other students for mutual success. | 1. Be an active learner—ask questions! |
| 1. Adhere to a high ethical standard of good citizenship. |  |

In addition to the district and school policies, CIVITAS students must adhere to the Academy policies listed below:

1. Any suspension will result in a parent conference and possible removal from CIVITAS.

1. Students must maintain academic progress in all subjects. Their grades should demonstrate work at the highest level. Tutoring and other student support programs are available to facilitate student progress. Academic conferencing may occur if a student fails to maintain at least a “C” average.
2. Students are expected to participate in CIVITAS activities such as the internship, senior project, specific academy classes and special activities for the different grade levels. CIVITAS activities should take priority in the case of a scheduling conflict.
3. Service learning is a critical component of CIVITAS. Students are expected to participate in community activities that provide real world application of concepts studied in CIVITAS. Students are required to document their service learning.

Failure to adhere to these standards will result in the student’s removal from the academy. **NOTE:** Students who do not live within the SJUSD boundaries should expect to return to their home district should they exit or be removed from Academia CIVITAS. Staff at San Juan Central is routinely notified of the Academy’s enrollment status including adds and/or drops to and from the program.

Any student voluntarily withdrawing from the Academy must submit a written letter of resignation signed by student/parent to the CIVITAS Coordinator and a student/parent conference with the Coordinator may take place.

**Parent participation:** Parents are requested to volunteer 10 hours per year for CIVITAS. There will be a wide variety of volunteer opportunities, including: assisting with clerical work, attending and working at community forums, making presentations, transporting students, chaperoning student trips, developing internship opportunities, etc.

We (student & parents) understand the admission, participation, and 4-year commitment requirements of the CIVITAS program. We acknowledge and give permission for our child to apply to and enroll in Academia CIVITAS.

**I have read and understand the participation requirements for CIVITAS as outlined above.**Print Name of Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mother/Guardian

Print Name of Parent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Father/Guardian

Print Name of Parent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Parent \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please sign and return this sheet with the completed application**